

ARTICLES OF ASSOCIATION
INDIAN SOCIETY OF ENGINEERING GEOLOGY
(Amended 1980, 1982, 1984, 2004, 2006, 2008, 2010)

(INAUGURATED IN 1965)

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ARTICLES OF ASSOCIATION
OF
INDIAN SOCIETY OF ENGINEERING GEOLOGY

CHAPTER-I

AIM AND LOCATION

- Article 1 *Name*
The name of the Society shall be “INDIAN SOCIETY OF ENGINEERING GEOLOGY” and shall be referred to as ‘Society’ subsequently in these articles
- Article 2 *Aim and Objective*
2.1 The aim of the society shall be:
- a) To promote the study of the subject of Engineering Geology and allied sciences and their application.
 - b) To disseminate knowledge and provide a forum for discussion of all disciplines by holding periodical meetings, seminars and symposia.
 - c) To publish a quarterly Journal of Engineering Geology.
 - d) To accept any gift, donation or subscription towards the fulfillment of any of the objectives of the Society.
 - e) To aid or receive aid from any other Society, Association, Company, Firm, Corporation or person intended to promote any of the objectives of the Society or to subscribe to any fund or Society that the council may from time to time consider deserving.
 - f) To pay out the assets and funds of the Society all costs, charges and expenses incidental to the formation and incorporation of the Society and to the promotion, management and conduct of the business and objectives of the Society.
 - g) To do all such other acts and things as are incidental or conducive to the attainment of the above objectives or any of them.
- Article 3 *Location*
The Council of the Society defined in subsequent paragraphs will determine the seat of the Society which for the present will be at the same place as the headquarters of the Geological Survey of India.

CHAPTER – II

- Article 4 *Membership and Subscription*
4.1 The membership of the Society shall be open to individuals and institutions connected with or interested in the field of Engineering Geology and allied sciences.
4.2 The Society shall have the following categories of membership:
 (i) Institution Membership
 (ii) Associate Membership

(iii) Individual Membership

4.3 *Qualification for Membership*

(i) *Institution Membership*: This is open to all institutions connected with the science of Engineering Geology or its application or its promotion of any other activities in furthering the science as such.

(ii) *Associate Membership*: This is open to business concerns qualified by their interest in the field of Engineering Geology or civil engineering construction, laboratory work or site investigation.

(iii) *Individual Membership*: This is open to individuals associated or interested in the field of Engineering Geology and allied sciences. The minimum qualification for individual membership shall be any of the following:

(a) A degree or diploma in Geology or Geophysics or Applied Geology or its equivalent

(b) Any recognized engineering degree or diploma or its equivalent.

(c) Any recognized degree in Science

(iv) Honorary Membership (**4th Amendment, 2004**)

Each elected Council can have not more than two Honorary Members. Such a member must have an outstanding technical background in any one of the fields of Engineering Geology, Geology, and Engineering or allied Earth Sciences. In addition, the member should also hold a post not less than Head of the Department in a Central or State Government organization; a member of the Board of Directors of Public Sector Undertaking, Corporation or a large Business House.

Article 4 – *Privileges of the Members*

5.1 All members shall be entitled to participate in the meetings of the Society and receive publications of the Society free of charge as under:

Institution Membership : 5 copies of Annual report and Journals

Associate Membership : 10 copies of the Annual report and Journals

Individual Membership : One copy of Annual report and Journal.

Honorary Membership : One copy of Annual report and Journal.

5.2 The members are also entitled to receive those priced publications of the Society at concessional rates as approved by the Council.

Article 6: *Subscription*

6.1 (5th Amendment, 2006)

The subscription rates for different categories of Membership shall be subject to modification by the Council with 3/4th majority of the Council's overall strength voting in favour. For this purpose, the consent of the absentee Officers or Members in any council meeting shall be obtained in writing. The revised subscription rates, however, shall never be less than the existing rates at that time. The following subscription rates came into effect on 6th Jan 2009.

Admission Fee : Rs. 1000/- (One time)

Institution/ Associate Membership	: Rs. 2,000/-
<i>Individual Membership:</i>	
Ordinary Membership (Annual)	: Rs 500/-
<i>Life Membership:</i>	
For age below 35 years	: Rs. 5,000/-
For age 35-50 years	: Rs. 4,000 /-
For age more than 50 years	: Rs. 3,000

6.2 The subscription shall be charged for each year commencing from 1st July to 30th June of the following year, payable before 31st July of the year to which it relates.

6.3 Members joining the year will be deemed as members for the whole year and will have to pay the full subscription and in lieu will receive all the privileges like any other continuing member.

6.4 **(Amended at 17th AGM, Jaipur, 1982)**

All those who will join the Society after its inauguration will be required to pay an admission fee of Rs. 50 besides the membership fee.

Article 7 – *Application for Membership*

7.1 Individuals/ Institutions/ Organisations will make applications in the prescribed form supported by one member, to the Secretary of the Society.

7.2 The council reserves the right to accept or reject an application without assigning reasons.

Article 8 – *Annual Report*

8.1 The Annual Report for any year will cover all the activities of the Society during the same year.

Article 9 – *Publications*

9.1 The Society will publish :

- (1) Journal
- (2) Technical memoranda
- (3) Manuals

CHAPTER - III

ADMINISTRATION

Article 10 – *Officers and Council and their election, duties, powers, and proceedings*

10.1 **(6th Amendment, 2008)**

The administration of the Society shall be entrusted to a Council consisting of the President, Vice Presidents, Secretary, two Joint Secretaries, Editor, Joint Editor, Treasurer and Ten Council Members. The President and the Secretary of the previous term shall be additional members of the Council.

10.2 **(6th Amendment, 2008)**

The term of the office of the Council shall be for two years. Office bearers, including the Council Members, shall be elected every two years. The posts of all the office bearers, excluding one of the two Joint Secretaries and the Joint Editor shall be filled up by election. The post of the second Joint

Secretary and the Joint Editor shall be filled up by nominations by the Secretary and the Editor, respectively, and approved by the Council by simple majority.

- 10.3 Vacancies caused from amongst the Office bearers of the Council shall be filled up by the Council who shall elect a member to fill up the vacancy. Such election of members to the Council will be restricted to four only for any calendar year. Should the casual vacancies exceed four in any year, the council shall convene an Extraordinary Meeting to fill up the vacancies.
- 10.4 The quorum of the Council at any meeting shall be not less than five members.
- 10.5 The Council shall meet at such times as they may deem advisable and may make such regulations not inconsistent with these Articles as they may think proper for the summoning and holding of meetings of Council and for transaction of business at such meetings, and the record of their proceedings shall be open for the inspection of all members subject to such limitations and regulations as the Council may from time to time deem expedient.
- 10.6 The Council shall be guided by the decision taken by the Society.
- 10.7 A report of the proceedings of the Council and a general report on the position of the Society and the work done during the current year, shall be prepared by the Council annually and shall be printed and circulated for the information of the members at least three days prior to the Annual Meeting. Such report shall be submitted to the Annual Meeting for confirmation and shall be confirmed or otherwise dealt with or disposed off as the meeting shall determine.
- 10.8 The management of the business and funds of the Society shall be vested in the council, who, in addition to the powers by these Articles expressly conferred upon them, may exercise all such powers and do all such acts and things as may be exercised or done by the Society and are not hereby or by law required to be exercised or done by the Society in the general meeting.
- 10.9 Without prejudice to the general powers conferred by Article 10.8 here of the Council shall have power :
 - (a) To appoint any Committee or Sub-committee of the members of the Council or of the members for any purpose conducive to the attainment of any of the objectives of the Society, and may dissolve the same.
 - (b) To delegate, subject to such conditions as they think fit, any their powers to Committees or Sub-committees and to make, vary and repeal By-laws and rules not inconsistent with any of these articles of Society for the regulations of the proceedings of the Committees or Sub-committees.
 - (c) To enter into arrangements upon such terms and subject to such conditions as the Council may deem desirable for working in connection with any other Society provided the objects for which the Society is or shall be formed are not inconsistent with the objects of the Society as defined in the constitution of the Society.
- 10.10 *Eligibility for Office Bearers of the Council (Amended: 1980 at Hyderabad; 5th Amendment, 2006)*

Life Membership of the Society, along with the membership of the International Association of Engineering Geology and the Environment (IAEG) – the parent body of the Society – shall be the eligibility criteria for nomination to, as well as for holding any post in the ISEG Council.

10.11 **President (5th Amendment, 2006)**

No person shall hold the office of President for more than a single term of the Council, but shall be eligible for re-election after the sixth year following that at which he vacated the office of the President.

10.11A. **Vice President (5th Amendment, 2006)**

There shall be one Vice President each from the Geology and Engineering streams and the third shall be the candidate having polled next maximum votes in the elections. In the event of the non-availability of a Vice President from either of these two streams the vacant post may be filled by the Council through nomination of a candidate from that particular stream. No person shall hold the office of Vice President for more than a single term of the Council, but shall be eligible for re-election after the sixth year following that at which he vacated the office of Vice President.

10.12 The ten elected members of Council, not being the Secretary or Treasurer, shall not be eligible for re-elections until after the lapse of one year from the date of their retirement from the Council.

10.13 **(Amended at 17th AGM, Jaipur, 1982)**

The nominations of the persons for the election of the office bearers and the Council members shall be proposed by the members of the ISEG instead of by the Council. The requests for inviting the nominations shall be made at least two months before the stipulated date of election. After the scrutiny of nomination papers, the ballot papers shall be distributed by the Secretary to all the members at least one month before the election.

10.14 The voting papers shall be returned to the Secretary at least a week before the date fixed for an annual meeting, and no voting paper shall be valid unless returned in time.

10.15 The voting papers shall be examined by two or more scrutinizers appointed by the Chairman at the Annual Meeting and the result of such examination shall be reported to the Chairman.

10.16 The election of officers shall then be determined at the annual meeting by the majority of the said votes, the chairman of the meeting, in the event of an equality of votes having an additional or casting vote.

Article 11 – *Auditors*

11.1 An auditor from time to time be appointed by the Council at a remuneration to be fixed by the Council.

11.2 The auditor shall audit the accounts of the Society and of all funds connected with or controlled by the Society.

Article 12 – *President*

The President shall preside at all meeting of Council, at all meetings of members, and over all deputations. He shall preside at the annual meeting, address the members on such subjects as he may deem proper to bring to their notice; but such address shall not

be taken to represent the views of Society unless such representation is expressly indicated.

Article 13 – Vice President

In the absence of the President, the vice President shall have the powers and perform the duties of the President. Such powers and duties may be exercised and performed by any one of the Vice presidents for the time being as agreed upon between themselves.

Article 14 – Secretary (Amended at 17th AGM, Jaipur, 1982)

The duties of the Secretary shall be :-

- (a) To conduct the correspondence of the Society and of the Council and to assign all notices, papers, and letters emanating from the Society and carry on all other ministerial work of the Society under the directions and subject to control of the Council.
- (b) To invite members to act on Committees or sub-committees on the advice of available members of Council and subject to confirmation at the next Council meeting.
- (c) **(4th Amendment, 2004):** To hold the Society's accounts jointly with the Treasurer and, in an emergency, to draw an amount not exceeding Rs. 10,000/- at a time, on the approval of the Council. For the purpose of such withdrawal of money, the Secretary would convene an emergency meeting of the council Members, stationed at the Society's headquarters. The quorum for such an emergent Council meeting will be not less than five, as specified for any Council meeting in Article 10.4.

In the absence of the Secretary, the Joint Secretaries shall have the powers to function on behalf of the Secretary. The Joint Secretaries will be assigned by the Council.

Article 14-A: Joint Secretaries (4th Amendment, 2004)

The duties of the Joint Secretaries shall be to assist the Secretary in his day to day activities, and in the absence of the Secretary, to function on his behalf.

Article 15: Treasurer (4th Amendment, 2004)

- (a) The Treasurer will hold the Society's depository accounts jointly with the Secretary. The Treasurer will receive all moneys paid or belonging to the Society. He will disburse all sums due by the Society and keep proper accounts of all receipts and disbursements. All the cheques drawn by the Society will be signed by him, excepting the emergency cash withdrawal cheques not exceeding Rs. 10,000/- signed by the Secretary as provided in the Article 14 (c). The Treasurer shall be Ex-officio member of any Committee and Sub-committee appointed by the Council.

- (b) The Society shall maintain a deposit account with any nationalized bank at the Society's Headquarters, as per the convenience of the location of the Society' Secretariat.

Article 15-A: *Editor* (4th Amendment, 2004)

- (a) To receive all technical papers for publication, and to edit and prepare them for necessary publications of the Society,
- (b) To bring out the journal of the Society, and
- (c) To promote technical discussions on subjects relevant to the Society.

Article 15-B: *Joint Editor* (6th Amendment, 2008)

The duties of the Joint Editor shall be to assist the Editor in his editorial work for the Society and, in absence of the Editor, to function on his behalf.

Article 16: *Meetings and Proceedings at meetings*

- 16.1 The first General Meeting shall be held at such place and time not being more than six months after the incorporation of the Society as the Council may decide.
- 16.2 Subsequent General Meetings shall be held ordinarily once in every quarter of a year at such time as the Council may decide, but that one of such meetings (herein otherwise referred to as the "General Meeting") shall be held annually some times in the months of September/ October.
- 16.3 The above meetings shall be called "Ordinary General Meetings" and all other meetings shall be called "Extraordinary General Meetings".
- 16.4 The business of an Ordinary Meeting shall to discuss, consider and decide upon, as may be applicable, the general affairs and work of the Society or matters specifically placed before it by the Council.
- 16.5 Notice of Annual Meeting setting out the time and place therefore as decided by the Council shall be posted by the Secretary to each member at his registered address.
- 16.6 The Council may , of their own motion, and shall on the requisition of at least ten members, convene an Extraordinary Meeting for the purpose of transacting any special business of the Society.
- 16.7 One month notice of an Extraordinary Meeting shall be given to every member. Such notice will specify the time and place of such meeting and the special business for which it is convened.
- 16.8 At an Extraordinary Meeting, only the special business of which notice has been given, or such questions as necessarily arise thereon, shall be considered, and no stranger shall be permitted to be present thereat.
- 16.9 The non-receipt by any members of a notice convening any meeting shall not invalidate proceedings at any such meeting.

- 16.10 The President, or in his absence one of the Vice Presidents, shall take the chair at all Meetings, or in there absence a member of the Council to be chosen among those then present and if neither the President nor the Vice President nor a members of Council is present, or in the latter case more than one and they are unable to agree within 15 minutes after the hour fixed for the meeting, the members present shall proceed to elect a Chairman.

Article 17: *Voting*

- 17.1 Every member shall have one vote, and save as otherwise herein expressly provided, votes shall ordinarily be taken from those members only personally present at meetings and by show of hands, the Chairman's decision on which shall be final ; but a motion to that end proposed by any member present and carried by the majority present, a poll may be demanded.
- 17.2 The Chairman shall be entitled to a vote, and in case of equality of votes he shall have an additional and casting vote.
- 17.3 Votes by means of voting papers sent through the post shall be taken from non-resident or absent members (a) when expressly prescribed to be taken under these conditions; (b) in their opinion the Council considers it in the interests of the society that an appeal should be made from a decision of an Ordinary General Meeting to the entire body of members; (c) when not less than ten members present at such meeting call upon the Chairman to make such appeals; (d) when the subject matter for the voting involves expenditure to an amount exceeding Rs. 500 or disposal of securities forming parts of any permanent Reserve Fund; (e) in all cases of special business the subject of an Extraordinary General Meeting ; and (f) when otherwise the Council in its discretion thinks fit or necessary; and in all such cases the subject matter to be voted upon , with the reason for and against, shall be circulated to every Member by means of printed circular which shall be posted at least 14 days before the meeting or adjourned meeting at which such matter is to be dealt with.
- 17.4 In no case shall any vote be allowed by proxy and in the case of written votes taken from non-resident or absent members when allowable as aforesaid, only those votes received not less than 48 hours before the meeting shall be considered and taken into account.

Article 18: *Register of Addresses*

Every Member shall register with the Secretary at address to which all notices and communications may be sent to him; and such registered address may from time to time be changed by him on notice to the Secretary, and all notices and communications addressed any member and posted to his registered address for the time being shall be deemed for all purposes to be effectively served and made not withstanding that through absence or otherwise the member may not in fact have received the notice or communication.

Article 19: *Notices*

- 19.1 A notice may be served upon every member whether personally or by sending it through the post in a letter addressed to such member at his registered address.
- 19.2 Any notice sent by post shall be deemed to have been served at the time when the letter containing the same would be delivered in the ordinary course of post.

Article 20: *Seal*

- 20.1 The Council shall forthwith provide a common seal for the Society, the custody of which shall be with the Secretary.
- 20.2 The Seal shall never be affixed to any document except in the presence of the President or a Vice President, and in pursuance of a resolution of the Council in a General Meeting.
- 20.3 Deeds, bonds and other documents under Seal made on behalf of the Society and sealed with its Common Seal, shall be assigned by the President or a Vice President and countersigned by the Secretary.

Article 21: *Regional Chapters (7th Amendment, 2010)*

- 1) Regional Chapters may be formed with the prior approval of the Council at suitable places provided there is sufficient response from the members of the Society. The Regional Chapter is required to adhere to the following guidelines:
- 2) The Executive Body of the Regional Chapter would have an elected Executive Body comprising a Convener, a Joint Convener, a Treasurer and two Members.
- 3) The Term of the Executive Body would be two years and would run concurrently with the Term of the ISEG.
- 4) The Office Bearers of the Chapter are required to be Life Members of the ISEG and also the Members of the IAEG (with or without Bulletin).
- 5) The membership fee would be Rs 500/- per annum for Non-ISEG Members and Rs 300/- for ISEG Members. There would be no provision for Life Membership.
- 6) If required and accepted by the Council, the Society may pay appropriate, non-refundable seed money, not exceeding Rs 15,000/-, for initiating the Chapter.
- 7) The Chapter would pay 10% of its gross annual collection to the Society.
- 8) The Chapter would maintain all accounts as per norms that would be audited internally and then sent to the ISEG for formal auditing as part of ISEG accounts.
- 9) The Chapter would submit a report on its activities to the ISEG on annual basis.
- 10) The Chapter would use the ISEG Logo along with name of the

Regional Chapter inscribed at the base of the ISEG Logo.

Article 22: *Amendments (Amended at 18th AGM, Lucknow, 1984)*
The amendments to the Articles of Association of the Indian Society of Engineering Geology may be considered in any council meeting or AGM or any Extraordinary General Body Meeting of the Society in accordance with the provision enumerated in the Articles of the Association. However, voting for the purpose of amendment to the Articles of Association will only by means of voting papers sent by post to all the members. For acceptance of any proposal in this connection a majority of at least 2/3 of the members voting on the proposal will be essential.

By-laws of the Society

Forfeiture of Membership

A member will forfeit the membership if his her their subscription shall be in arrear for six months from the due date, namely the 1st July of the year or within three months of the notice from the Secretary. The name of such defaulting member shall be removed from the list of members by the Secretary but shall be eligible for readmission in case the defaulting member agrees to pay the arrears.

The readmission fee in the case of an individual member may be waived, provided the arrear amount does not exceed the subscription fee for two consecutive years.

Resignation and expulsion of Members

Resignation :

Any member may , by giving the Secretary six months' notice in writing of his intention so to do, resign (from) his membership of the Society and on the exemption of such notice such member shall cease to be a member.

A notice of resignation may be cancelled by the member at any time within six months.

A member who has resigned his membership as aforesaid shall be eligible for readmission.

Expulsion :

If it shall appear to the Council that any member has failed to conform to those articles of the Society or has been guilty of conduct likely to reflect detrimentally on the Society, the Council shall be entitled to request such member to resign, and in case of refusal to do so within two months after the request, the council shall convene an Extraordinary Meeting and if at such Extraordinary Meeting three-fourths of the members present vote for the expulsion of the member so offending, such member shall thereupon cease to be member and shall be removed from the list of members; and a member who shall be expelled hereunder shall not be eligible for readmission within a period of three years from the date of expulsion.

By-laws relating to Papers read at Meeting of the Society

- 1) Any member wishing to read a paper before the Society shall send a copy of it to the Secretary at least a month before the Meeting at which he proposes to read it.
- 2) Every paper offered for publication shall be accompanied by an abstract not exceeding 250 words in length.
- 3) The council may refuse to allow a paper to be published in the Journal without assigning any reason to the author.
- 4) The Council retain the right to decide the form in which the papers shall be published in the journal whether in full, or in part or in abstract, but when any abbreviation is made it shall be communicated to the author before the publication of the paper.
- 5) No paper which has already been read or published elsewhere shall be published in the Journals.
- 6) The author of any paper published in the Journal shall receive 30 copies of his paper in pamphlet form free. He shall also be entitled, if he gives notice to the Secretary in writing before the matter is sent to the press for further copies on paying the cost of printing and other incidentals.
- 7) All papers accepted for publication shall be the property of the Society.